

Lewes District Council



Council Agenda

18 July 2013

Lewes House, Lewes
10 July 2013

Jenny Rowlands
Chief Executive

Lewes District Council



Council Meeting

Councillors are kindly requested to switch off their mobile 'phones and other mobile devices prior to the commencement of the meeting.

Note: At the commencement of the meeting the Chair will ask for a period of silence to enable councillors to focus their thoughts on the meeting or to pray silently.

10 July 2013

To: The Members of the Council

You are hereby summoned to attend the meeting of **the Council** on 18 July 2013 at 14:30 in The Council Chamber, County Hall, St Annes Crescent, Lewes when it is proposed to transact the following business:

- 1 Minutes**
To confirm and sign the Minutes of the Extraordinary Meeting of the Council dated 13 June 2013 (copy previously circulated).
- 2 Apologies for Absence**
- 3 Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct**
- 4 Announcements**
To receive any announcements from the Chair of the Council, Leader of the Council, Members of the Cabinet or the Chief Executive.

A list of the Chair of the Council's engagements since the Annual Meeting of the Council on 8 May 2013 is enclosed – Appendix A.

Attached Documents:

[Announcements - Chair's Engagements](#)

5 Questions from Members of the Public

To deal with questions which members of the public may wish to put to members of the Cabinet in accordance with Council Procedure Rule 10 (if any).

6 Petitions

To receive petitions from councillors or members of the public in accordance with Council Procedure Rule 12 (if any).

7 Written Questions from Councillors

To deal with written questions which councillors may wish to put to the Chair of the Council, a Lead Councillor on the Cabinet or the Chair of any committee or sub-committee in accordance with Council Procedure Rule 11 (if any).

8 Questions to the Leader of the Council

To deal with questions (if any) which councillors may wish to put to the Leader of the Council. It will be at the Leader's discretion to re-direct questions to relevant Members of the Cabinet.

A councillor wishing to raise a question must notify the Chair of the Council of the question prior to the commencement of the meeting.

(NB This item is limited to a maximum of 5 questions, with no more than 1 question being asked per councillor. If a question requires a detailed or technical response, the Leader may decide that a written response is more appropriate).

9 Ward Issues

To deal with ward issues which councillors wish to raise. A councillor wishing to raise a ward issue must notify the Chair of the Council prior to the commencement of the meeting in accordance with Council Procedure Rule 11.8 (if any).

10 Urgent Decisions taken by the Cabinet or Cabinet Members

In accordance with Scrutiny Procedure Rule 17, to receive details of any urgent decisions taken by the Cabinet or Cabinet Members since the Annual Meeting of the Council on 8 May 2013.

11 Recommendations from Cabinet

To consider the Recommendations from the meeting of the Cabinet held on 11 July 2013 (Minute Extract herewith) (and to receive questions and answers on those Recommendations) and to make resolutions thereon.

Attached Documents:

[Recommendations from Cabinet - 11 July 2013](#)

12 Updates to Constitution: Officers' Management Structure and Appointments Committee Remit

To consider the Report of the Corporate Head – Legal and Democratic Services (Report No 124/13 herewith).

Attached Documents:

[Updates to Constitution: Officers' Management Structure and Appointments Committee Remit - Report](#)

[Updates to Constitution: Officers' Management Structure and Appointments Committee Remit - Appendix A](#)

[Updates to Constitution: Officers' Management Structure and Appointments Committee Remit - Appendix B](#)

13 Membership of the Audit and Standards Committee

To note that Councillor E C Merry has replaced Councillor P L Franklin on the Audit and Standards Committee.

14 Reporting Back on Meetings of Outside Bodies

To receive feedback from the Council's representatives who serve on outside bodies in respect of meetings they have attended (if any). A councillor wishing to provide feedback must notify the Chair of the Council prior to the commencement of the meeting.

Jenny Rowlands
Chief Executive

For further information about items appearing on this Agenda, please contact Catherine Knight at Lewes House, 32 High Street, Lewes, East Sussex, BN7 2LX. Telephone: 01273 484118.